

BOARD OF TRUSTEES

Minutes of meeting 04/6 of the Board of Trustees of the University of Western Sydney, held at 9.00 am on **Wednesday 8 December 2004**, in the Boardroom, Frogmore House, Werrington North.

Present:

- Mr John Phillips AO (Chancellor)
- Professor Janice Reid AM (Vice-Chancellor)
- Mr Barry Baillie
- Dr Anne Benjamin
- Ms Linda Burney
- Hon Jan Burnswoods
- Professor Anne Cusick
- Ms Mary Foley
- Ms Gabrielle Kibble AO
- Mr Angelo Kourtis
- Mr Colin La Flamme
- Associate Professor Valentina McInerney
- Mr Roy Medich OAM
- Ms Meg Oates
- Mr Geoffrey Roberson
- Mr Glen Sanford
- Mr Malcolm Wood
- Hon Kim Yeadon

In Attendance:

- Professor Robert Coombes
- Ms Rhonda Hawkins (Secretary to the Board)
- Professor Wayne McKenna
- Professor Lesley Wilkes
- Professor Mick Wilson
- Professor Chung-Tong Wu
- Mr Mikael Kjaerbye
- Mr Andrew Evans
- Ms Sharon Rigney
- Mr Michael Antrum
- Professor Neville Yeomans
- Ms Anne Forbes (Minutes secretary)
- Ms Marian Alleyn

1 OPENING AND PROCEDURAL MATTERS

1.1 Welcome

The Chancellor welcomed those present.

1.2 Apologies

There were no apologies.

1.3 Starring of Items

The following items were starred: 1.1, 1.2, 1.3, 1.4, 2.1, 2.2, 2.3, 3.1, 3.3, 3.4, 3.5, 3.6, 3.7, 4, 5.5, and 6.2.2.

It is resolved:

that all unstarred items be taken as considered and all recommendations in the attachments for them as adopted.

1.4 Arrangement of Business

Items listed for discussion in the Closed Session were 3.1 and 6.2.2.

1.5 Confirmation of Minutes

It was resolved:

that the Minutes and Confidential Minutes of the meeting of the Board of Trustees, held on 27 October 2004, be confirmed.

2 BUSINESS ARISING

2.1 Structure of the Student Associations

The Chair of the Taskforce, Mr Roberson advised the Board that many aspects had now been resolved, and the final agreement with a unified student association UWSSA, had been signed that morning. The Chair expressed the gratitude of the Board to all those who had worked so hard to reach this stage.

It was resolved:

that the Board of Trustees confirms that, from 1st January 2005, the University will recognise and fund
(i) one unified student association,
(ii) uwsconnect, and
(iii) PAUWS.

It was further resolved:

that the Board of Trustees formally recognise the UWS postgraduate association, PAUWS, under Rule 10.1.4.

It was resolved:

that the Board of Trustees give 'in principle' recognition to UWSSA subject to the conditions in the mediation being met; and

that the Board of Trustees authorise the Chancellor and Vice-Chancellor to approve formally the recognition of UWSSA under Rule 10.1.4 should the Services Plan and Constitution be finalised and agreed before the next Board meeting.

2.2 Amendments to UWS Act and National Governance Protocols

The Board **noted** the progress of the amendments to the University of Western Sydney Act 1997.

2.3 Academic Program Project

The Board **noted** the progress report on the implementation of the Academic Program Project.

3 NEW GENERAL BUSINESS – MATTERS FOR DISCUSSION / DECISION

3.1 A Different World – Sustainability for 2004 and onwards

This item was considered in closed session.

3.1.1 Retention and Attrition Rates

Without discussion, the Board **noted** the information provided by the Pro Vice-Chancellor (Quality).

3.2 Vice-Chancellor's End of Year Review

Without discussion, the Board **noted** the "The Year in Review – 2004".

3.3 UWS Budget 2005

The Director Finance presented the 2005 draft Budget, which proposes a deficit for 2005 and some years into the future, as UWS positions itself for future sustainability. This strategy is supported by the University's Strategy and Resources Committee as providing the best fiscal strategy for the long term future of the University.

There was some discussion about the capacity to measure financial and resource utilisation outcomes from the Academic Program Review over ensuing years. It was agreed that resource impact statements should be provided for such major change programs.

It was resolved:

that the Board of Trustees approve the UWS Budget 2005 and Financial Projections 2005-2007, Volume 1.

3.4 UWS Medical School

Without discussion, the Board **noted** the report on the progress in the establishment of the Medical School.

3.5 Minor Amendment to the Rules

This item was starred at the beginning of the meeting, but time constraints prevented discussion of the item. It was agreed that the concerns would be raised with appropriate senior staff before the next Board meeting, and the matter could be resubmitted to the agenda of the next Board meeting if the concerns remained unresolved.

It was resolved:

that the Board of Trustees approve the amendment to the University of Western Sydney Rules.

3.6 UWS Delegations Policy for 2005

This item was starred at the beginning of the meeting, but time constraints prevented discussion of the item. It was agreed that the concerns would be raised with appropriate senior staff before the next Board meeting, and the matter could be resubmitted to the agenda of the next Board meeting if the concerns remained unresolved.

It was resolved:

that the Board of Trustees approve the Delegations Policy 2005, to take effect from 1 January 2005.

3.7 Confirmation of Conditional Approval and Delegation of Final Approval for Commercialisation of Anti-Cancer Patents

This item was started at the beginning of the meeting, but time constraints prevented discussion of the item. It was agreed that the concerns would be raised with appropriate senior staff before the next Board meeting, and the matter could be resubmitted to the agenda of the next Board meeting if the concerns remained unresolved.

It was resolved:

that the Board of Trustees confirm the Conditional Approval granted by the Board of Trustees Executive in respect of the commercialisation of anti-cancer patents; and

that the Board of Trustees delegates the final approval of this project to the Board of Trustees Executive.

3.8 Uses of the University Seal

It was resolved:

that the uses of the University Seal since 27 October 2004, as detailed in the attached paper, be approved.

4 REPORTS AND RECOMMENDATIONS FROM BOARD COMMITTEES AND COUNCILS

4.1 Strategy and Resources Committee

The Board **noted** the report of the Strategy and Resources Committee meeting of 25 November 2004, and its comments on the 2005 draft Budget.

4.2 Audit and Risk Management Committee - membership

The Board **noted** the report of the Audit and Risk Management Committee meeting of 10 November 2004.

The Board accepted the suggestion that the draft Financial Reports for 2004 be submitted to the February 2005 meeting of the Board of Trustees; and that the final Reports be approved by a joint meeting of the Strategy and Resources Committee and the Audit and Risk Management Committee to be signed off by the Board of Trustees Executive, on the understanding that any major changes to the February papers would be re-submitted to the full Board, possibly by an electronic meeting.

On a different matter, relating to UWS policies and procedures, on the recommendation of the Audit and Risk Management Committee,

it was resolved:

that the Board of Trustees require that the standards, policies and procedures of the University of Western Sydney be adhered to wherever the University, its entities or its partners operates.

4.3 Campus Development Taskforce

The Board **noted** the report of the 1 December 2004 meeting of the Campus Development Taskforce.

It was resolved:

that the Board of Trustees authorises the Campus Development Taskforce to call for expressions of interest in the provision of student accommodation.

If worthwhile proposals are received, these will be submitted to the Board for consideration.

4.4 Academic Senate

The Board **noted** the report of the Academic Senate meeting on 19 November 2004.

It was resolved:

that the Board of Trustees approves an amendment to Rule 4.2 covering the membership of Academic Senate, to replace “the Dean of Students” with “the Director, Student Support”.

4.5 UWS Regional Council

The Board **noted** the report of the UWS Regional Council meeting on 18 November 2004.

4.6 UWS Indigenous Advisory Council

The UWS Indigenous Advisory Council has not met since the last Board meeting.

5 BOARD MEMBER REPORTS

5.1 Report from the Postgraduate Student Member

There was no report from the Postgraduate Student Member.

5.2 Report from the Undergraduate Student Member

There was no report from the Undergraduate Student Member.

5.3 Report from the General Staff Member

There was no report from the General Staff Member.

5.4 Report from the Academic Staff Member

There was no report from the Academic Staff Member.

5.5 Report from Graduate Member

The Graduate Member reported on the issues being discussed by the Alumni Development Advisory Committee, including the development of charter groups and establishing liaison mechanisms with academic units.

6 OTHER REPORTS AND ITEMS FOR INFORMATION

6.1 Vice-Chancellor's Report

The Board **noted** the reports on the following matters.

6.1.1 Occupational Health and Safety

There was a request that future reports include updates on the implementation of the recommendations arising from the campus safety audits.

6.1.2 Staffing and Update on Enterprise Bargaining

6.1.3 Recent Developments on Callista

6.1.4 Vice-Chancellor's activities and other matters

6.2 Items for information

6.2.1 Articles on overseas students from The Chronicle of Higher Education

The Board noted the report.

6.2.2 Osteopathy and Podiatry

This matter was discussed in Closed session.

7 OTHER BUSINESS

There was no further business.

8 NEXT MEETING AND CLOSURE

The meeting closed at 1.05pm.

The next meeting of the Board of Trustees is scheduled to be held at 9.00 am on **Wednesday, 16 February 2005**, in the Boardroom, Frogmore House, Werrington North Campus.

Confirmed by:

Chair

Date