

BOARD OF TRUSTEES

Minutes of meeting 04/5 of the Board of Trustees of the University of Western Sydney, held at 9.00 am on **Wednesday 27 October 2004**, in the Boardroom, Frogmore House, Werrington North.

- Present:**
- Mr John Phillips AO (Chancellor)
 - Professor Janice Reid AM (Vice-Chancellor)
 - Dr Anne Benjamin
 - Hon Jan Burnswoods
 - Professor Anne Cusick
 - Ms Mary Foley
 - Ms Gabrielle Kibble AO
 - Mr Angelo Kourtis
 - Mr Colin La Flamme
 - Associate Professor Valentina McInerney
 - Mr Roy Medich OAM
 - Ms Meg Oates
 - Mr Geoffrey Roberson
 - Mr Glen Sanford
- Apologies:**
- Mr Barry Baillie
 - Ms Linda Burney
 - Mr Malcolm Wood
 - Hon Kim Yeadon
- In Attendance:**
- Professor Robert Coombes
 - Ms Rhonda Hawkins (Secretary to the Board)
 - Assoc Prof John MacFarlane}
 - Professor Wayne McKenna }
 - Professor Steven Riley } for item 3.1 only
 - Professor Lesley Wilkes }
 - Professor Mick Wilson }
 - Professor Chung-Tong Wu
 - Mr Jason Markwick
 - Mr Bernard Busooa
 - Mr Vijay Nellailingam
 - Ms Belinda Giblin
 - Mr Mikael Kjaerbye
 - Mr Andrew Evans
 - Ms Sharon Rigney
 - Mr Michael Antrum
 - Professor Neville Yeomans } for item 3.2 only
 - Ms Erica MacPhail (Minute secretary)

0 ELECTION OF DEPUTY CHANCELLORS

The Chancellor advised that at the close of nominations two nominations had been received. In accordance with Clauses 8-19 of the UWS By-law, the candidates, Mr Geoffrey Roberson and Ms Gabrielle Kibble were then formally elected. Ms Kibble and Mr Roberson were immediately invited to join the meeting and were congratulated on their re-appointment.

The Board was advised that under the new legislation it was within the powers of the Board to re-elect the Deputy Chancellors, but if the legislation was not passed by Parliament before the end of the year, the recommendation would need the approval of the Minister.

It was resolved:

That Ms Gabrielle Kibble and Mr Geoffrey Roberson be re-elected unopposed to the positions of Deputy Chancellor for a period of two years from 1 January 2005 to 31 December 2006; noting that if the revisions to the UWS Act are not finalised prior to the end of 2004, the Minister's approval will be sought for the appointments.

1 OPENING AND PROCEDURAL MATTERS

*1.1 Welcome

Mr Roy Medich, was introduced to members and welcomed to his first meeting of the Board.

The Dean of the Medical School, Professor Neville Yeomans was also introduced to the Board when invited to attend for item 3.2 in closed session.

*1.2 Apologies

The apologies as listed were noted.

*1.3 Starring of Items

The following items were starred: 1, 2.1, 3.1, 3.2, 4 and 6.1.

It is resolved:

that all unstarred items be taken as considered and all recommendations in the attachments for them as adopted.

*1.4 Arrangement of Business

Items listed for discussion in the Closed Session were: 3.1 and 3.2. In order to be able to respond to any queries that arose, the Deans of the Colleges were invited to attend for item 3.1, and the Dean of the Medical School for item 3.2.

*1.5 Confirmation of Minutes

It was resolved:

that the Minutes and Confidential Minutes of the meeting of the Board of Trustees, held on 25 August 2004, be confirmed;

2 BUSINESS ARISING

*2.1 Structure of the Student Associations

The Chair of the Taskforce, Mr Roberson advised the Board of the current status with the Student Associations. *uwsconnect* was functioning well and PAUWS had some minor issues to resolve and was expected to achieve recognition at the December Board meeting.

The Student Association had given the 2005 Operating Budget document to Board members at the meeting. It could therefore not be discussed by the Board but would be sent to UWS Finance for assessment. The document appeared to demonstrate that some progress had been made. Further discussions would be held in the coming week.

The Board expressed concern at the lengthy time taken (4 years) to reach a resolution which was acceptable to the various parts of the Student Association, and asked for compromises to be made to bring the process to a conclusion before the end of the year, and allow all students to be properly represented across the campuses.

2.1.1 Fee distribution

The Board **noted** the report from the meeting of the Board Executive on the distribution of student association fees.

It was resolved:

That the Board note the approval of the Board Executive for a fee distribution for 2005 of \$127 (UWSSA; PAUWS (and an 80/20 split of the PAUWS fee) and \$238 (*uwsconnect*) for full-time, on-campus students;

and

That the Board note the approval of the Board Executive for the name of the fee as the Student Activities Fee for 2005.

2.2 National Governance Protocols and Amendments to UWS Act

The Board **noted** that the University Legislation Amendment Bill 2004 had its first reading on 26 October, and was to be debated by the NSW Parliament in the next few weeks.

2.3 Academic Program Project

The Board **noted** the update on the implementation of the Academic Program Project.

3 NEW GENERAL BUSINESS – MATTERS FOR DISCUSSION / DECISION

*3.1 A Different World – Sustainability for 2004 and onwards

This item was considered in closed session with the following resolution circulated to the University community.

It was resolved:

That a proposal to merge the College of Science, Technology and Environment with the College of Social and Health Sciences to form a College of Science and Health, and related discussions on

school structures be circulated for consultation in the University community.

***3.2 UWS Medical School**

This item was considered in closed session.

3.3 Complaints Handling Process

The Board **noted** the preliminary report from the Council for Equal Opportunity in Employment, which was commissioned to review policy and procedures for handling complaints particularly in respect to sexual harassment, bullying and intimidation.

3.4 Uses of the University Seal

It was resolved:

that the uses of the University Seal since 13 August 2004, as detailed in the attached paper, be approved.

***4 REPORTS AND RECOMMENDATIONS FROM BOARD COMMITTEES AND COUNCILS**

4.1 Strategy and Resources Committee

The Board noted the report of the Strategy and Resources Committee meeting of 21 October 2004, including the strong balance sheet and the overall decline which could not be sustained. The 2005 budget would be finalised for the December meeting. The Committee would need to consider further the financial issues facing the University over the next five years, prior to the February 2005 Strategic Planning Day.

The Board noted the request to reconsider early in 2005, for implementation in 2006, its previous decision taken in August not to increase HECS. It also noted the request to undertake additional analyses of any potential impact on demand in different programs and the potential to phase in any HECS increase, bearing in mind the University's regional and social mission.

The financial reports to the end of September will be provided to the next Board meeting on 8 December.

4.2 Audit and Risk Management Committee - membership

The Board **noted** the paper containing recommendations on membership of the Audit and Risk Management Committee.

It was resolved:

That the following persons be re-appointed to the Audit and Risk Management Committee for a period of two years, from 1 January 2005 to 31 December 2006:

**Dr Anne Benjamin
Ms Sandra Di Blasio
Mr Glen Sanford
Ms Gillian Shadwick**

and

That Glen Sanford be re-appointed Chair of the Audit and Risk Management Committee for a period of two years, from 1 January 2005 to 31 December 2006.

The next meeting of the Committee is scheduled for 10 November.

4.3 Campus Development Taskforce

The Chair of the Taskforce, Ms Kibble advised that the Campus Development Taskforce work is being undertaken following the establishment of the future academic footprints on the campuses, and would not affect the academic work of the University.

The Board **noted** the report of the 15 October meeting of the Campus Development Taskforce, particularly the further investigation of rezoning at Westmead, the development of the Medical School and the further work to be conducted on the possible rezoning of parts of Penrith campus, with the support of Penrith City Council.

The Board acknowledged the work undertaken on all campuses by Professor Kevin Sproats, Executive Director of the Property Development Unit.

4.4 Academic Senate

The Chair of the Academic Senate, Professor Anne Cusick spoke to the report of the Academic Senate's meeting on 1 October 2004, noting in particular the approach taken to simplification of the academic approvals processes, the presentation on the Medical School and various course approval matters. She also advised that in a departure from normal business, the next meeting of Academic Senate would focus on the Sustainability Agenda.

4.5 UWS Regional Council

The Board **noted** the report of the UWS Regional Council meeting on 26 August 2004, particularly the Women of the West Award, the presentations from previous recipients of Regional and Community Grants, and the success of the Arts Advisory Panel.

4.5.1 Business & Industry Panel

The Board **noted** the report from the Business & Industry Panel, a committee of the UWS Regional Council, and the suggestions contained within it on how to capitalise on the commercial opportunities available.

4.6 UWS Indigenous Advisory Council

The Board **noted** the report of the UWS Indigenous Advisory Council meeting on 12 October 2004, including the consultation with staff on the organisation model which has been ongoing throughout the year. The name of the unit was expected to be finalised by the end of 2004.

It was resolved:

That the title of the Director be Director, Indigenous Australian Education;

and

That Ms Hawkins approach the union, with Ms Morgan and Mr Mason regarding amending Clause 17(b) of the draft Indigenous Employment clause.

5 BOARD MEMBER REPORTS

- 5.1 Report from the Postgraduate Student Member
- 5.2 Report from the Undergraduate Student Member
- 5.3 Report from the General Staff Member
- 5.4 Report from the Academic Staff Member
- 5.5 Report from Graduate Member

There were no reports from elected members.

6 OTHER REPORTS AND ITEMS FOR INFORMATION

*6.1 Vice-Chancellor's Report

The Board **noted** the reports on the following matters.

6.1.1 Occupational Health and Safety

6.1.2 Staffing and Update on Enterprise Bargaining

6.1.3 Vice-Chancellor's activities and other matters

The Board congratulated the Chancellor with a round of applause, on the award of Knight Grand Cross of the Order of Saint Gregory the Great from the Pope for his "eminent and truly exceptional contribution made to the Church and the community over many years".

The Vice-Chancellor also highlighted the following items among others in her report:

- Female Orphan School won a UNESCO heritage award
- Hawkesbury Conference Centre received an Excellence in Service award
- Assoc Professor Jane Goodall's first novel *The Walker* won Sydney Morning Herald's Best First Crime Novel
- MARCS (in collaboration with Macquarie University researchers) won a Australian Research Council Networks grant; and has appointed a new Professor from USA
- Mr Graham Freudenberg gave a Masterclass on writing and society
- Professor JM Coetzee reception and seminar
- *What matters?* School writing competition
- The Vice-Chancellor's Excellence Awards ceremony to be held on 3 December

6.1.4 Misconduct hearing outcomes

The Board **noted** the report of actions involving the permanent exclusion of students. Ms Burnswoods advised that the matter in the report concerning the second case had now been finalised with the Committee finding there were no grounds for appeal.

6.2 Items for information

Reports on the following matters were **noted**.

- 6.2.1 Storm Warning: Top-up fees survey – The Guardian**
- 6.2.2 Equal Opportunity for Women in the Workplace Report**
- 6.2.3 University Cities: Building Strategic Partnerships**
- 6.2.4 Postgraduate Information Evening**

7 OTHER BUSINESS

7.1 Hawkesbury Student Association 75th Anniversary

The Chancellor advised of the dinner on 10 December to celebrate and commemorate the 75th Anniversary of the founding of the Hawkesbury Student Association in 1929.

7.2 Olympic success for UWS students and alumni

The Chancellor reported that UWS had two tables at the Superdome recently to celebrate the achievements of UWS Olympians. Athletes included Stephen Wooldridge (men's track cycling), Fiona Crawford (women's softball), Sandy Brondello (women's basketball), Rebecca Rippon (women's water polo), Toni Cronk (women's hockey), and Morgan Endicott-Davis (men's judo). These were also referred to in the Vice-Chancellor's report. The Board offered its congratulations to all concerned.

There being no further business, the meeting closed at 12.15pm.

8 NEXT MEETING AND CLOSURE

The next meeting of the Board of Trustees is scheduled to be held at 9.00 am on **Wednesday, 8 December 2004**, in the Boardroom, Frogmore House, Werrington North Campus.

This meeting will be followed by a festive lunch.

Confirmed by:

Chair

Date