



Guidelines for the use of PSQ 1.1.35 Multi-faith Room

All Prayer and Meditation Rooms are University spaces provided by the University for use of the University community – that is staff, students and visitors (on official business to the Western Sydney University)

7. General Purpose of the Multi-faith Room

- The Multi-faith Room may be used for:
 - conversations with Chaplains and visiting clergy or religious advisors
 - personal and small-group Religious observance, Prayer and Meditation/Quiet time
 - small-group meetings of faith-related groups
- The room may be booked for Group Prayer, Meditation or Religious Observances, conversations or meetings, through Chaplaincy. There are other facilities throughout the building for study, rest or clubs. All observances in relation to the main use of the space will be adhered to.

2. Code of Behaviour

- As a multi and inter-faith room, items from various traditions are housed in the room. They are available for you to use. Please be respectful - all these items are special to someone.
- Items from the Multi-faith room are restricted to using them in the Multi-faith Room or in the Prayer Rooms (and they should be returned immediately after use). They may only be borrowed/removed to be used in other spaces by arrangement and booked out through the Chaplain.
- All University policies and procedures relating to the use of space, conduct and discipline will apply to the use of the Multi-faith Room

3. Fairness and Equality of Access

- The Multi-faith Room will be available to any student, member of staff or visitor (on official business to the University)
- Staff and students of the University community who use the Multi-faith Room have an equal right to access all facilities. Shelving is provided to house the resources used in different faith and meditation traditions. They are not for the exclusive use of any one person or group of users. The Room is managed by the Chaplain.

4. Events and Study

- The Prayer and Meditation Room will not serve as a club room for any group. Meeting rooms for general student club business are available through Campus Life. Other University spaces are available for study or events. Bookings can be made through Campus Life. This will ensure that the Multi-faith Room remains available for religious purposes.
- There are two Multi-faith Prayer and Meditation Rooms available on Level one (head north along the corridor) at 1.1.24 and 1.1.27.

5. Hours of Operation

- The Multi-faith Room will be open for use from 8am to 8pm Monday to Friday
- Access to the Multi-faith outside of these hours is by swipe card
- After 12.00 (noon),
- Student and staff cards can be programmed upon request to Campus Safety and Security.
- **Please note** that access between the hours of 8pm and 8 am weekdays and on weekends, access is by swipe only

6. Security

- To ensure safety of all users of the building, it is the responsibility of Campus Safety and Security to ensure the building is secure on a daily basis. Campus Safety and Security use an automated system to unlock and lock buildings.

7. Cleaning

- As the Multi-faith Room is a University space, it is the responsibility of Capital Works and Facilities to clean the room on a regular basis

8. Room Decor

- The Multi-faith Room may be decorated with posters and artwork appropriate to an inter-faith space. Such items must not be permanent fixtures or result in damage to the fabric of the Prayer and Meditation Room. Therefore, posters and artwork must be easily removable (i.e. causing no damage to the walls).
- In several religious traditions, items that may be normal for some groups would be offensive to others, so the chaplain should be consulted before any item is placed on general display. A Cloth may be used to cover the shelves during the observances of particular religious practices.
- No alterations or repairs to the Multi-faith Room is to be made without prior approval from the Office of Student Participation and Success. Please contact the Chaplain if you have a concern.

9. Mediation

- Any user or potential user of the Prayer and Meditation Room has the right to raise a concern about the use of the Room. This concern may be raised with Chaplains, Chaplaincy Coordinator, Executive Officer, Student Participation and Success or a Campus Life representative (if the matter is related to someone's role as a member of a student club). If the matter cannot be resolved, it will be directed to the Executive Director, Student Participation and Success or escalated via the University's grievance procedures.
- A list of names and contact details for the above will be maintained on the notice board

Contact details:

Amelia Koh-Butler
Chaplain Parramatta PSQ and Westmead
Phone: 0427 955157
Email: a.Koh-Butler@westernsydney.edu.au

Marissa Waddington
Chaplaincy Administrative Officer
Phone: 4620 3358 (extension 3358)
Email: M.Waddington@westernsydney.edu.au

Daniel Jantos
Chaplaincy Coordinator
Phone: 0402771543
Email: D.Jantos@westernsydney.edu.au