



WESTERN SYDNEY UNIVERSITY

UNIVERSITY CENTRAL PROVOST COMMITTEE

Terms of Reference

The University Central Provost Committee (UCPC) has been established to provide coordinated leadership, strategic direction and overall management of campus life initiatives and provide continuity and effectiveness in achieving the best outcome for the University.

The UCPC will meet to discuss, review and recommend action on matters pertaining to the operation of the Provost Campus Committees, and provides an opportunity for information exchange and cross-campus collaboration.

The UCPC will:

- Facilitate cooperation between all Provost Campus Committees and work together to provide students and staff with a positive campus life experience;
- Review the expenditure of the Provost Campus Committees on a yearly basis;
- Share information and ideas that relate to University wide funding initiatives for staff and students;
- Ensure that the Provost Campus Committees are aware of and up to date on health and wellbeing initiatives, security, safety and critical incident management procedures; and
- Identify opportunities for dialogue and collaboration building and discuss emerging challenges that face the University.

Membership

The UCPC will be made up of the following people:

- Bankstown Campus Provost and Deputy Provost;
- Campbelltown Campus Provost and Deputy Provost;
- Hawkesbury Campus Provost and Deputy Provost;
- Liverpool Campus Provost and Deputy Provost;
- Nirimba / Sydney Olympic Park Campus Provost and Deputy Provost;
- One Parramatta Square Campus Provost and Deputy Provost;
- Parramatta (North and South) Campus Provost and Deputy Provost;
- Penrith (Kingswood, Werrington North, Werrington South) Campus Provost and Deputy Provost;
- Other Campus Provosts as designated by the University;
- One staff representative from Campus Safety and Security.

Provosts from other University campuses (including third-party providers) may be invited to join the committee, as additional sites become operational.

The Committee can also co-opt or invite other members to the committee as required that have relevance to the activities of the UCPC.

The Chair and Deputy Chair of the UCPC will be appointed on a 12-month rotational basis.

The UCPC will be serviced by a staff member of the Office of Governance Services.



Meetings and Governance

UCPC meetings will be held quarterly, and more frequently as required for the conduct of their business. The meeting schedule will be determined at the start of each calendar year.

The Office of Governance Services will provide standard secretarial support to this committee within their Service Agreement.

Quorum for the purpose of the meetings is half of the of the Committee members. Where a matter arises for a decision at a meeting, each member will have one vote. Decisions are made by the majority of the committee, providing that quorum is present.

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