



National Disability Coordination Officer Program
AN AUSTRALIAN GOVERNMENT INITIATIVE

Introduction to the Disability Employment Service

The Disability Employment Service (DES) provides specialist assistance to job seekers with disabilities, injuries or ill health. DES is delivered by a network of organisations around Australia, and is funded by the Australian Government Department of Education, Employment and Workplace Relations (DEEWR).

The Disability Employment Service has two distinct programs:

- 1) Employment Support Service** - for job seekers with a permanent disability and with an assessed need for more long-term, regular ongoing support needs in the workplace.
- 2) Disability Management Service** - for job seekers with a disability, injury or health condition who require the assistance of a disability employment service but who are not expected to need long-term support in the workplace.

A job seeker can be referred to a DES if they are aged 14-65 years of age, are an Australian resident, and have a disability, injury or health condition.

The DES provides a range of supports to meet individual needs, including:

- help to prepare for work including training in specific job skills
- job search support such as resume development, interview skills training and help to look for suitable jobs
- support when initially placed into a job, including on the job training and co-worker and employer supports
- on the job support for at least 26 weeks, and ongoing if required
- purchase of vocational training and other employment related assistance
- access to help for your employer if required, such as workplace modifications.

How to access the Disability Employment Service

You may choose to contact a DES provider directly:

- The DES provider will determine whether you are eligible for assistance
- They will refer you for an Employment Services Assessment (ESAt) if necessary which was formerly called a Job Capacity Assessment (JCA).
- They will refer you to a more appropriate service if necessary.

Visit the following website to find a DES provider near you:

jobsearch.gov.au/provider

You can also contact Centrelink Employment Services on 132 850 or visit their nearest Customer Service Centre.

- Centrelink will register you as looking for work
- They may complete a Job Seeker Classification Instrument
- They may refer you for an Employment Services Assessment (ESAt) – this assessment is designed to identify the most appropriate employment service assistance and was formerly called a Job Capacity Assessment (JCA).

School students may be able to link in with a DES in the last 6 months of school to start planning for post-school employment. Contact a local DES provider to find out about eligibility.

Need more information?

Centrelink

Information for people with disability, illness or injury and looking for work

www.centrelink.gov.au/internet/internet.nsf/individuals/iid_work.htm

JobAccess

Information and advice service to support the employment of people with disability

www.jobaccess.gov.au

Phone a JobAccess Adviser on FreeCall / TTY1800 464 800 or make an online enquiry at www.jobaccess.gov.au/contacts/online-enquiry-form

About the Employment Services Assessment

<http://employment.gov.au/employment-services-assessments>

Scan to access
resource online.

