

## BOARD OF TRUSTEES

**Minutes** of the meeting 2013/5 of the Board of Trustees of the University of Western Sydney, held at 9am on **Wednesday 4 December 2013 in the Board of Trustees Room, Building EZ, Female Orphan School, Parramatta.**

**Present:**

- Professor Peter Shergold AC (Chancellor)
- Professor Janice Reid AM (Vice-Chancellor)
- Mr Glen Sanford (Deputy Chancellor)
- The Hon Kim Yeadon (Deputy Chancellor)
- Ms Gillian Shadwick (Pro Chancellor)
- Mr John Banks
- Mr Christopher Brown
- Mr Tim Ferraro
- Mrs Lorraine Fordham
- Ms Genevieve Gregor
- Mr Elie Hammam
- Ms Vivienne James
- Ms Taylor Macdonald
- Dr George Morgan
- Mr Michael Pratt
- Ms Gabrielle Trainor
- Associate Professor Paul Wormell

**Apologies:** Mr Ian Stone

**In Attendance:**

- Ms Rhonda Hawkins (DVC Corporate Strategy & Services) and  
Secretary to the Board of Trustees
- Ms Terri Anderson
- Dr Joseph Collins (item 2.4)
- Mr James Fitzgibbon
- Ms Helen Fleming
- Mr Danny Gilbert (item 2.4)
- Mr Angelo Kourtis
- Mr Peter Pickering
- Ms Sharon Rigney, minutes
- Dr Paul Rowland
- Ms Christine Sharpe

## **1. OPENING AND PROCEDURAL MATTERS**

### **1.1. Welcome**

The Chancellor welcomed those present and extended a special welcome to Taylor Macdonald for her first Board meeting. Taylor has agreed to fill the casual vacancy in the Undergraduate Student position until her elected term commences in 2014. The Chancellor congratulated Dr Morgan on his re-election to the position of the Academic Staff member of the Board.

### **1.2. Apologies**

The Board accepted an apology from Ian Stone.

### **1.3. Declarations of Interest**

The Chancellor reminded Board members of the need to declare any real or perceived conflicts in regard to any Board agenda items. The Chancellor has stepped down from the Monash Foundation and has recently joined the Prime Minister's Indigenous Advisory Council. The Chair of Academic Senate reported a pecuniary interest in regard to the term of office for the chair of Academic Senate (item 6.2).

### **1.4. Starring of Items**

In addition to procedural items (items 1.1 to 1.6), the following items were starred: 2.1, 2.2, 2.3, 2.4, 2.5, 2.6, 2.7, 6.5 and all items under 3.

#### *Resolution*

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**The Board of Trustees resolved that all unstarred items be taken as considered and all recommendations in the attachments for them as adopted.**

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### **1.5. Arrangement of Business**

The Board agreed with the Chancellor's suggestion that the meeting would commence with an open session to deal with 2.1 and 2.2, and then go into closed session to discuss 2.3, 2.6, 2.7, 3.1, 3.4 and 3.5. The remainder of the items would then be discussed in open session.

### **1.6. Confirmation of Minutes**

#### *Resolution*

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**The Board of Trustees resolved to confirm the Minutes and Confidential Minutes of the Board of Trustees held on 11 September 2013.**

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The minutes of the 3 October 2013, 25 October 2013 and 30 October 2013 rotary resolutions were signed by the Chancellor to meet the settlement date of the approvals determined. Copies of the minutes were provided to the Board for their records.

### **1.7. Action Sheets from Previous Meetings**

The Board noted the actions from previous meetings without discussion.

## **2. MATTERS FOR DELIBERATION**

### **2.1 Chancellor's Report**

The Chancellor reported that he has met with the Federal Education Minister, the Hon.

Christopher Pyne. Indications are that Minister Pyne understands and appreciates the clear mission of UWS and its engagement with the region of Greater Western Sydney.

The Chancellor reported that he and the Vice-Chancellor have met with union representatives in regard to the enterprise bargaining negotiations and he reported on the shared desires to see the issues resolved as soon as possible.

The Chancellor also noted the positive media coverage that the University is experiencing as a result of a "fair go for the West" campaign being run by one of the leading Sydney newspapers.

## **2.2 Vice-Chancellor's End of Year Report**

The Vice-Chancellor reported on the successes of the early offer scheme and the iPad initiatives in attracting more students to UWS. The UWS Summer initiative has been well received, and provides the opportunity for students to study units over the summer period. Student satisfaction and retention continue to be priorities and will be key focus areas at the Board's strategic planning day in 2014.

## **CLOSED SESSION**

The Board's closed session discussions included the following items:

- 2.3 Cases Under Management**
- 2.6 Callista**
- 2.7 Open University UK**
- 3.1 Finance and Investment Committee**
- 3.4 Board Standing and Remunerations and Nominations Committee**
- 3.5 Campus Development Committee**

### **2.2.1 Vice-Chancellor's Report**

The Board noted the report without discussion.

### **2.3 Cases Under Management**

This item was discussed under closed session.

### **2.4 UWS Foundation Council**

Danny Gilbert AM, Chair of the Foundation Council, addressed the Board on the deliberations and focus of the new Foundation Council. The Council will work to raise endowments for the University and will provide input and advice on the strategies for growing the funds.

### **2.5 Budget 2014-2016**

The Chief Financial Officer presented the draft 2014-2016 budget. The greatest risks to the budget continue to be the University's reliance on government funding and the high fixed-costs to cover the University's operations. The budget includes funding to cover the cost of a new Science building on the Parramatta campus and the Finance and Investment Committee will review the business case prior to this proceeding.

### *Resolution*

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**The Board of Trustees resolved to approve the 2014-2016 Budget.**

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**2.6 Callista**

This item was discussed under closed session.

**2.7 Open University UK**

This item was discussed under closed session.

**2.8 Making the Difference 2014-2016**

The Board made the following resolution without discussion:

*Resolution*

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**The Board of Trustees resolved to approve the final draft version of the *Making the Difference: 2014-2016* strategy.**

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**2.9 Medical Students and the Student Services and Amenities Fee**

The Board made the following resolution without discussion:

*Resolution*

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**The Board of Trustees resolved to approve the following, regarding SSAF for UWS medical students:**

**That first and second year Bachelor of Medicine/Bachelor of Surgery students continue to be charged the SSAF as per the current schedule.**

**That a fourth category of the SSAF be introduced at a flat rate of \$52.50 per annum.**

**That students enrolled in years three to five of the Bachelor of Medicine/Bachelor of Surgery be charged SSAF under this new category.**

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**2.10 Student Services and Amenities Fee 2014 Priorities**

The Board made the following resolution without discussion:

*Resolution*

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**The Board resolved to note the current status of SSAF funded projects and endorsed the 2014 SSAF priorities as outlined in the report**

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### **3 REPORTS AND RECOMMENDATIONS FROM BOARD COMMITTEES**

#### **3.1 Finance and Investment Committee**

This item was discussed under closed session and resolutions were made in relation to the development of the Westmead campus.

#### **3.2 Audit and Risk Management Committee**

The Board made the following resolution without discussion:

*Resolution*

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**The Board of Trustees resolved to approve the proposed changes to the Delegations Schedule A.**

**The Board of Trustees noted the evaluation of the Committee's performance and approved minor amendments to the ARMC's Charter.**

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#### **3.3 Report from the Chair of Academic Senate**

The Board noted the reports from the Chair of Academic Senate on the meetings held on 24 September and 22 November 2013.

#### **3.4 Board Standing and Remuneration & Nominations Committees**

The Board discussed this item in closed session and passed resolutions regarding Board appointments and honorary awards.

The Board also made the following resolution:

*Resolution*

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**The Board of Trustees noted that the Board Standing Committee, under its delegation from the Board of Trustees, resolved to approve the changing of the name of the Campus Development Committee to the University Infrastructure Committee.**

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#### **3.5 Campus Development Committee (CDC)**

The Board discussed this item under closed session and made the following resolutions:

*Resolution*

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**The Board of Trustees resolved to approve the following extension of delegations in relation to the Campbelltown Project:**

- 1. The delegations as outlined in the table attached as Attachment 1 pursuant to section 23 of the University of Western Sydney Act, 1997.**
  - 2. Where required, the grant of a Power of Attorney to any delegate identified in Attachment 1 subject to any limits identified in Attachment 1.**
  - 3. The affixing of the University Seal in accordance with the University Rules to any Power of Attorney or other document as may be required to implement the delegations outlined in the Attachment 1 to the Board paper.**
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## **4 ADVISORY BODIES**

### **4.1 Aboriginal and Torres Strait Islander Advisory Council**

ATSIAC has not met since the last meeting of the Board and no report was presented for this meeting.

## **5 USES OF THE UNIVERSITY SEAL**

The Board made the following resolution without discussion:

### *Resolution*

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**The Board of Trustees approved the uses of the University Seal since the last report, as detailed in the report provided to this meeting.**

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## **6 OTHER MATTERS**

### **6.1 Our Future Action Program**

The Board noted the report without discussion.

### **6.2 Board Elections and Extension of Term for Chair, Academic Senate**

The Board made the following resolution without discussion:

### *Resolution*

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**The Board of Trustees resolved to approve an extension to the term of office for the Chair, Academic Senate until 31 January 2014.**

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### **6.3 Deloitte Building the Future**

The Deputy Chancellor, Glen Sanford, spoke briefly to the report by Deloitte detailing growth areas in the Australian economy, including tourism, mining, wealth management and agribusiness.

### **6.4 Gender Equality and Diversity Activities**

The Board noted the report without discussion.

### **6.5 Staffing Matters**

The Board noted the report without discussion.

## 6.6 E-Health Contract Proposal

The Board made the following resolution without discussion:

### *Resolution*

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**The Board of Trustees resolved to authorise Professor Anthony Maeder to execute the contract with Sydney University to support e-Health services.**

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## 7. MATTERS TO BE RAISED BY BOARD MEMBERS

There were no matters raised by Board members.

## 8. OTHER BUSINESS

There was no other business.

## 9. NEXT MEETING AND CLOSURE

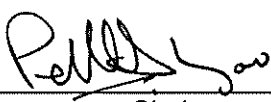
The Chancellor noted that this is the final Board meeting for both Deputy Chancellors, the Hon. Kim Yeadon and Glen Sanford whose terms of office on the Board end on 31 December 2013, and thanked them for their enormous contributions to the University in their many years on the Board and its Committees. The Chancellor also thanked the outgoing general staff member, Lorraine Fordham for her valuable and insightful contributions to Board discussions during her time on the Board.

In conclusion, the Chancellor on behalf of the Board extended a warm farewell to the Vice-Chancellor as this was her final Board meeting at UWS. Formal celebrations in the coming weeks are planned at which the Board members will have the opportunity to farewell Professor Reid in person.

The next meeting of the Board is scheduled to be held at 9am Wednesday 26 February 2014, The Board of Trustees Room, Female Orphan School, Parramatta Campus.

There being no other business, the meeting closed at 12.40 pm.

Confirmed by:

  
\_\_\_\_\_  
Chair  
26/2/14  
\_\_\_\_\_  
Date

