

BOARD OF TRUSTEES

Minutes of the meeting 2015/4 of the Board of Trustees of the University of Western Sydney, held at 8.30am on **Wednesday 9 September 2015 in the Board of Trustees Room, EZ, Parramatta Campus.**

Present: Professor Peter Shergold AC (Chancellor)
Professor Barney Glover (Vice-Chancellor)
Ms Gillian Shadwick (Deputy Chancellor)
Mr Michael Pratt (Deputy Chancellor)
Ms Elizabeth Dibbs (Pro Chancellor)
Mr Christopher Brown AM (arrived at 8.45am)
Mr Tim Ferraro
Ms Genevieve Gregor (left at 12.45am)
Ms Vivienne James
Ms Sophie Kobuch
Ms Taylor Macdonald
Dr George Morgan (by phone) (left at 10.30am)
Ms Jenny Purcell
Ms Gabrielle Trainor
Associate Professor Paul Wormell

Apologies: Mr Ian Stone

Absent: Mr John Banks

In Attendance: Ms Helen Fleming (University Secretary and General Counsel)
Professor Peter Hutchings (item 4.1)
Professor Denise Kirkpatrick
Mr Angelo Kourtis
Dr Peter Langford (item 4.2)
Ms Aggie Lim (item 4.2)
Mr Ian Londish
Mr Peter Pickering
Ms Sharon Rigney (minutes)

1. OPENING AND PROCEDURAL MATTERS

1.1. Welcome

The Chancellor welcomed the Board members and in particular Sophie Kobuch to her first Board meeting. The Chancellor advised that Paul Newman has resigned from the Board. The Minister will be asked to appoint an Indigenous or Torres Strait Islander member to fill the vacancy.

1.2. Apologies

The Board accepted an apology from Ian Stone.

1.3. Declarations of Interest

There were no declarations made. The Chancellor reminded Board members to review their declaration at each meeting and ensure that the details are kept up to date.

1.4. Confirmation of Minutes

Resolution

The Board of Trustees resolved to approve the Minutes and Confidential Minutes of its 2 and 3 June 2015 meetings and rotary resolutions dated 22 June, 13 July and 2 September 2015. [9/9/2015:1]

The Board of Trustees resolved to approve the amendment of the Minutes of its meeting of 25 Feb 2015, Item 3.4 as follows:

Add:

“Resolution:

That the Board of Trustees approves the conferral of an Honorary Doctorate of Creative Arts on willingness to accept.” [9/9/2015:2]

Name redacted pending conferral of award at graduation

1.5. Action Sheet from Previous Meetings

The Board noted the actions from previous meetings without discussion.

1.6. Starring of Items

In addition to procedural items (items 1.1 to 1.7), the following items were starred: 2.1, 2.2, 4.1, 4.2, 5.1, 5.1.2, 5.2, 5.3, 5.3.1, 5.4, 5.4.1, 5.4.2, 5.4.3, 5.4.4, 5.4.5, 5.5, 6.2, and 6.3.

Resolution

The Board of Trustees resolved that all unstarred items be taken as considered and all recommendations in the attachments for them as adopted. [9/9/2015:3]

1.7. Arrangement of Business

The Board agreed with the Chair’s suggestion that items 5.1.2, 5.4, 5.4.4, 5.5 and 6.2 would be conducted under closed session. The remainder of the items would be discussed in open session.

2. CHANCELLOR’S & VICE-CHANCELLOR’S REPORTS

2.1. Chancellor’s Report

The Chancellor spoke briefly to his report outlining functions undertaken as Chancellor, including:

- Signing of an MOU between the University and the NSW Department of Family and Community Services.
- Radio interview on Alive 90.5 Community Radio Station
- Dinner with the CEO of Navitas
- Speech at Western Sydney Wanderers FFA cup match.

2.2. Vice-Chancellor’s Report

The Vice-Chancellor spoke to his report. He thanked Board members for their involvement in a range of University activities including the Senior Managers’

Conference, Open Day and community dinners. Registrations for Open Day were up by 46% on the previous year and all Schools reported an increase in enquiries and attendance compared to previous years. The Vice-Chancellor noted the efforts of the staff and student volunteers in showcasing the University's facilities and courses.

The Board was provided with a presentation on the successful launch of the rebrand at Open Day. In particular the Board noted the story of Deng Thiak Adut featured in the campaign and agreed to establish a scholarship fund for students from refugee backgrounds, commencing with an initial seed funding of \$500k .

Resolution

The Board resolved to establish a scholarship fund for students from refugee backgrounds. [9/9/2015:4]

The Board noted the dashboard of proposed measures and targets developed for the Securing Success Strategic Plan. The dashboard will be presented biannually and a comprehensive report prepared at the end of each year.

Resolution

The Board of Trustees resolved to:

- 1. endorse the proposed measures for *Securing Success***
 - 2. endorse the proposed targets for 2017 and 2020 [9/9/2015:5]**
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3. SIGNIFICANT MATTERS FOR DELIBERATION OR APPROVAL

4. PRESENTATION

4.1 School Performance Report

As part of the regular scheduling of School presentations, the Dean of the School of Humanities and Communication Arts attended the Board meeting to outline the School's academic profile, successes and challenges. A range of new courses are being developed in response to demand from employers and are being offered in online mode where possible to allow students greater choice and flexibility.

[George Morgan left the meeting]

4.2 My Voice Survey Results

Dr Peter Langford presented the 2015 My Voice staff survey results to the Board. The results show a significant improvement since the last survey in 2012, with the University ranking highly compared to other Australian universities on many indicators. A range of measures to address areas of concerns for academics levels B & C are being implemented to ensure these staff receive the support and resources they require.

5. BOARD COMMITTEES & ADVISORY BODIES

5.1. Finance and Investment Committee (FIC)

The chair of FIC, Genevieve Gregor, spoke to the report. Overall, student load and revenue are tracking to budget. The Committee has requested a report on international agents' incentives. The investment framework is being reviewed to ensure the University's endowment is managed appropriately.

5.1.2 1 PSQ- Fitout costs

This matter was discussed under closed session.

5.2 Audit and Risk Management Committee

Elizabeth Dibbs spoke to the minutes of the ARMC meeting held on 17 July 2015. The Strategic Risk Register is under review and will be presented to the December meeting for the Board's attention. The streamlined visa processing risk rating continues to improve. The regular WHS reports have been modified to make the information more meaningful for the ARMC.

5.3 Academic Senate

The chair of Academic Senate spoke to his report, including:

- Academic Senate is revising its reports to the Board, drawing on external benchmarking.
- Securing Success dashboard and the Risk Register will guide Senate's and committees' activities and priorities to support the targets.
- MyVoice outcomes- Senate will play a role in encouraging senior staff to show constructive and generous leadership to their level B and C colleagues.
- The Red Tape Task Force project is helping to improve processes; specifically in improving the efficiency of the curriculum approval processes and developing some clearer and more efficient processes for handling student academic misconduct.
- A major piece of work over the next few months will be a thorough review of assessment, including aspects of academic honesty and integrity in an increasingly digital environment. This will help to ensure that the University has effective policies, good assessment design, consistent standards, secure and reliable processes.

5.3.1 Student Misconduct Rule

The Board approved a new Rule that covers academic, research and general student misconduct, to take effect from 1 January 2016.

Resolution

The Board resolved to approve the enactment of the attached *University of Western Sydney, Student Misconduct Rule 2015* pursuant to s.41 of the *University of Western Sydney Act 1997 (NSW)*, to take effect on and from 1 January 2016. [9/9/2015:6]

5.4 Board Standing and Remuneration and Nominations Committees (BCS/RNC)

The Board noted the 11 August 2015 BSC and RNC minutes, and the 15 June RNC rotary resolution, and made resolutions under closed session regarding an honorary award and Board and entity appointments.

5.4.1 Board Remuneration and Professional Development

The Board discussed the model for remuneration of Board members and agreed that students who receive other payments by the University (for example, for tutoring) would still be entitled to receive the proposed honorarium.

Resolution

The Board of Trustees resolved to approve the model outlined in this paper for remunerating Board members and providing for professional development activities. [9/9/2015:12]

5.4.2 Board Performance Review - Implementation Plan Update

The Board discussed the implementation plan and agreed to hold one extra meeting per year and an additional strategic planning session. The Board also endorsed the establishment of an External Relations working party to provide guidance in matters relating to regional planning, strategic partnerships and community engagement.

Resolution

The Board of Trustees resolved to endorse the establishment of an External Relations working party as outlined in the Board paper. [9/9/2015:13]

5.4.3 Renaming the University of Western Sydney

Resolution

The Board of Trustees resolved to approve the proposal to change the name of the University to "Western Sydney University". [9/9/2015:14]

5.4.4 High School at Hawkesbury Campus

This matter was discussed under closed session.

5.4.5 Delegations

This item was withdrawn

5.5 University Infrastructure Committee (UIC)

This matter was discussed under closed session.

[Genevieve Gregor left the meeting].

5.6 Foundation Council

The Board noted the notes from the 28 July 2015 meeting.

5.7 Aboriginal and Torres Strait Islander Advisory Council

The Board noted the notes of the meeting held on 25 June 2015.

6. OTHER MATTERS FOR APPROVAL OR NOTING

6.1. Uses of the University Seal

The Board made the following resolution without discussion:

Resolution

The Board of Trustees approved the uses of the University Seal as detailed in the report provided to this meeting. [9/9/2015:16]

6.2 Revocation of Award

This matter was discussed under closed session.

[Christopher Brown left the meeting]

6.3 Werrington Park Corporate Centre –leases

The Board approved the University entering into commercial leases in regard to the Werrington Park Corporate Centre.

Resolution

The Board of Trustees resolved to:

1. Approve the University entering into each Lease Agreement, in relation to the identified space of the Werrington Park Corporate Centre on the terms and conditions outlined in this report, and
 2. Authorise the Vice-Chancellor to sign the lease and any additional plans, instruments, deeds, consents, agreements or other documents and approve any amendments or additions as may be reasonably required to give effect to the transaction. [9/9/2015:18]
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7. OTHER BUSINESS

There was no other business.

8. NEXT MEETING AND CLOSURE

The annual thank you dinner will be held on 30 November at the Parramatta Campus.

The next meeting of the Board is scheduled to be held at 8.30am on 2 December 2015.

There being no other business, the meeting closed at 1pm.

Confirmed by:



Chair

2/12/15

Date