



Live Recording with Sonocent Recorder app

The Sonocent Recorder app lets you capture high-quality recordings on the go and, in real-time, annotate with colours, photos and text notes. You can then transfer your recordings into Audio Notetaker for editing, revision or further study.

1- Open the Sonocent Recorder app

The starting point for the app is the **File Manager** screen.



From here you can access the app Settings, start a recording, and transfer files to Sonocent Audio Notetaker. The screen also displays all of your existing recordings.

We will start by selecting **Settings** and creating a custom Colour Key for our recording.

2- Create your custom Colour Key

A little preparation can really help you get the most out of your recordings. If possible, refer to your lecture slides or outline and create a custom Colour Key ahead of your lecture. Think about what type of information might be useful to highlight during the lecture and what information you might want to extract and isolate when you come to review the information later. Create a custom Colour Key from **Settings > Edit Colour Keys**. Once you've transferred your project from the Sonocent Recorder app to your computer, you then have the option to set the Colour Key created on the app as a template that can be used for future Audio Notetaker projects.

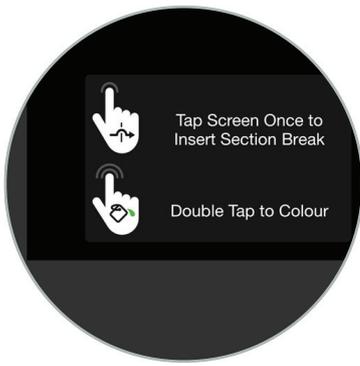


3- Record and annotate simultaneously

Start a recording simply by pressing the green **Record** button. This will take you to the recording screen. Audio is visualised as chunks across the top of the screen. When the topic changes or the lecturer moves on to a new slide, add a section break using the **Section** button. When you hear something important or that you want to come back to, use the colour circle buttons to highlight your audio chunks. You can also highlight whole sections using the colour square buttons.

You can tap the screen to add any **text** notes - but don't do this if it will distract you from listening!





4- Glance Mode

If you want to record and colour highlight really discreetly, you can use **Glance Mode**. In Glance Mode, your screen is blank as you record. You can easily add sections and highlight audio with one or two taps - without having to look at the screen.



5- Add images

Adding visual prompts to your file will help you navigate the information when you come to review, and can aid recall. In a lecture, you might want to capture images of presentation slides, or something the lecturer writes on a white board. Alternatively, you might need to capture activities from practicals or visual evidence from field trips. **Swipe right** on the screen to add images.

You can take photos or insert pictures from your device to accompany your recording. You get one image per section - we'll insert new sections if you take more than one picture.



6- Tag your recording with Title, Topic and Speaker

Adding **tags** to your project before saving will help you keep organised, so you can easily identify projects when transferring to Audio Notetaker, and later when you come to review. The Topic tag could be the name of the module, or the theme of the lecture, and the Speaker tag the name of the lecturer.



7- Transfer your recording to Sonocent Audio Notetaker

Transfer your recording to Audio Notetaker to access later for editing, revision or further study. You can transfer your recordings from the app to your computer in a number of ways. The simplest is using the inbuilt **wifi transfer**, although there are various transfer options.

