

BOARD OF TRUSTEES MEETING 04/6

9:00 am on Wednesday 8 December 2004
Boardroom, Frogmore House, Werrington North



The meeting of the Board will be closed for the first session, from 9.00am to approximately 10.30am. Morning tea will follow. The Open Session will commence at 10.45am.

The meeting will be followed by a festive lunch in the Executive Meeting Room at approximately 12.30pm.

Apologies and enquiries to:

Erica MacPhail, Executive Officer to the Board

Telephone: (02) 9678 7808; email e.macphail@uws.edu.au

AGENDA

1 OPENING AND PROCEDURAL MATTERS

***1.1 Welcome**

***1.2 Apologies**

***1.3 Starring of Items**

Members will be asked whether they wish to star any unstarred items.

It is recommended:

that all unstarred items be taken as considered and all recommendations in the attachments for them as adopted.

***1.4 Arrangement of Business**

The meeting will comprise a **Closed session** from **9.00am – 10.30am** and an **Open session** from **10.45am – 12.30pm**. The Chair will advise which items will be discussed in the Closed Session.

1.5 Confirmation of Minutes

The draft Minutes of the 27 October 2004 meeting of the Board of Trustees are **attached**.

It is recommended:

that the Minutes and Confidential Minutes of the meeting of the Board of Trustees, held on 27 October 2004, be confirmed;

2 BUSINESS ARISING

***2.1 Structure of the Student Associations**

A status report will be provided. For **information**.

2.2 Amendments to UWS Act related to National Governance Protocols
An update will be provided on progress of the University Legislation Amendment Bill 2004 through the NSW Parliament. For **information**.

2.3 Academic Program Review
An update on the implementation of the Academic Program Review is provided for **information**.

3 NEW GENERAL BUSINESS – MATTERS FOR DISCUSSION / DECISION

***3.1 UWS Sustainability Agenda: Colleges and Schools**
The report is provided regarding the School and College structure following the consultation period since the October Board meeting. For **discussion**.

***3.1.1 Retention and Attrition rates**

Information is provided as requested at the October Board meeting. For **discussion**.

3.2 Vice-Chancellor's 2004 End of Year Review

***3.3 UWS Budget 2005**
The paper provides information on the UWS Budget for 2005. For **approval**.

***3.4 UWS Medical School**
A report is provided updating the progress on the UWS Medical School. For **discussion**.

3.5 Minor Amendment to the Rules
The paper recommends an amendment to the Rules to capture the transmission of notice by electronic means. For **approval**.

3.6 UWS Delegations Policy for 2005
The paper recommends changes to the Delegations Policy for 2005 to take effect from 1 January 2005. For **approval**.

3.7 Confirmation of Conditional Approval and Delegation of Final Approval for Commercialisation of Anti-Cancer Patents
The paper seeks endorsement to the approval processes regarding the commercialisation of Anti Cancer Compounds project. For **approval**.

3.8 Uses of the University Seal
A summary report of uses of the University Seal since the previous meeting of the Board is provided.

It is recommended:

that the uses of the University Seal since 16 September 2004, as detailed in the attached paper, be approved.

***4 REPORTS AND RECOMMENDATIONS FROM BOARD COMMITTEES AND COUNCILS**

4.1 Strategy and Resources Committee

The report of the Special Meeting of the Strategy and Resources Committee held on 25 November is provided. The financial statements from the Strategy and Resources Committee meeting of 21 October 2004 meeting are also provided.

4.2 Audit and Risk Management Committee

The report of the Audit and Risk Management Committee meeting of 10 November 2004 is provided.

4.3 Campus Development Taskforce

The report of the meeting held on 1 December 2004 is provided together with a paper on Student Accommodation Development.

4.4 Academic Senate

The report of the Academic Senate's meeting on 19 November 2004 is provided.

4.5 UWS Regional Council

The report of the UWS Regional Council meeting on 18 November 2004 is provided.

4.6 UWS Indigenous Advisory Council

The UWS Indigenous Advisory Council has not met since the last Board meeting.

5 BOARD MEMBER REPORTS

5.1 Report from the Postgraduate Student Member

5.2 Report from the Undergraduate Student Member

5.3 Report from the General Staff Member

5.4 Report from the Academic Staff Member

5.5 Report from Graduate Member

6 OTHER REPORTS AND ITEMS FOR INFORMATION

6.1 Vice-Chancellor's Report

Reports on the following matters are provided for **information**.

6.1.1 Occupational Health and Safety

6.1.2 Staffing and Update on Enterprise Bargaining

6.1.3 Recent Developments on Callista

6.1.4 Vice-Chancellor's activities and other matters

6.2 Items for information

Reports on the following matters are provided for **information**.

6.2.1 Articles on overseas students from The Chronicle of Higher Education

6.2.2 Osteopathy and Podiatry

7 OTHER BUSINESS

8 NEXT MEETING AND CLOSURE

The next meeting of the Board of Trustees is scheduled to be held at 9.00 am on **Wednesday, 16 February 2005**, in the Boardroom, Frogmore House, Werrington North Campus.

Board members are asked to bring their diaries to the meeting to set a day-long strategic planning workshop in early March. Suggested dates for consideration are 11 March (preferred) or 18 March 2005.