

BOARD OF TRUSTEES MEETING 04/5

9:00 am, Wednesday, 27 October 2004
Boardroom, Frogmore House, Werrington North



The meeting of the Board will be closed for the first session, from 9.00am to approximately 10.30am. Morning tea will follow. The Open Session will commence at 10.45am.

Apologies and enquiries to:

Erica MacPhail, Executive Officer to the Board

Telephone: (02) 9678 7808; email e.macphail@uws.edu.au

AGENDA

1 OPENING AND PROCEDURAL MATTERS

***1.1 Welcome**

***1.2 Apologies**

***1.3 Starring of Items**

Members will be asked whether they wish to star any unstarred items.

It is recommended:

that all unstarred items be taken as considered and all recommendations in the attachments for them as adopted.

***1.4 Arrangement of Business**

The meeting will comprise a **Closed session** from **9.00am – 10.30am** and an **Open session** from **10.45am – 12.30pm**. The Chair will advise which items will be discussed in the Closed Session.

1.5 Confirmation of Minutes

The draft Minutes of the 25 August 2004 meeting of the Board of Trustees have been previously circulated, and are **attached**.

It is recommended:

that the Minutes and Confidential Minutes of the meeting of the Board of Trustees, held on 25 August 2004, be confirmed;

2 BUSINESS ARISING

***2.1 Structure of the Student Associations**

A progress report will be provided for the **information** of the Board.

2.1.1 Fee distribution

A progress report on the distribution of fees will be provided for the **information** of the Board.

2.2 National Governance Protocols and Amendments to UWS Act
Advice will be provided on progress of the University Legislation Amendment Bill 2004 through the NSW Parliament. For **information**.

2.3 Academic Program Project
An update on the implementation of the Academic Program Project is provided for **information**.

3 NEW GENERAL BUSINESS – MATTERS FOR DISCUSSION / DECISION

***3.1 A Different World – Sustainability for 2004 and onwards**
A progress report is provided in response to the implementation strategy proposed at the 25 August meeting. For **discussion**.

3.1.1 Media coverage

A report is provided on the coverage of UWS in various media over the period since the last Board meeting. For **information**.

3.2 UWS Medical School
A report is provided updating the progress and funding of the UWS Medical School. For **discussion**.

3.3 Complaints Handling Process
A report is provided from the first meeting of the Working Group established to review the handling of complaints regarding sexual harassment, bullying and intimidation. For **information**.

3.4 Uses of the University Seal
A summary report of uses of the University Seal since the previous meeting of the Board is provided.

It is recommended:

that the uses of the University Seal since 13 August 2004, as detailed in the attached paper, be approved.

***4 REPORTS AND RECOMMENDATIONS FROM BOARD COMMITTEES AND COUNCILS**

4.1 Strategy and Resources Committee
The Strategy and Resources Committee met on 21 October 2004. A report will be provided at the 8 December Board meeting.

4.2 Audit and Risk Management Committee
The Audit and Risk Management Committee has not met since the last Board meeting. The next meeting is scheduled for 10 November. A paper is provided on membership of the Committee.

4.3 Campus Development Taskforce
The report of the 15 October meeting is provided for **information**.

4.4 Academic Senate
The report of the Academic Senate's meeting on 1 October 2004 is provided for **information**.

4.5 UWS Regional Council

The report of the UWS Regional Council meeting on 26 August 2004 is provided for **information**.

4.5.1 Business & Industry Panel

A report is provided from the Business & Industry Panel, a committee of the UWS Regional Council.

4.6 UWS Indigenous Advisory Council

The report UWS Indigenous Advisory Council meeting on 12 October 2004 is provided for **information**.

5 BOARD MEMBER REPORTS

5.1 Report from the Postgraduate Student Member

5.2 Report from the Undergraduate Student Member

5.3 Report from the General Staff Member

5.4 Report from the Academic Staff Member

5.5 Report from Graduate Member

6 OTHER REPORTS AND ITEMS FOR INFORMATION

6.1 Vice-Chancellor's Report

Reports on the following matters are provided for **information**.

6.1.1 Occupational Health and Safety

6.1.2 Staffing and Update on Enterprise Bargaining

6.1.3 Vice-Chancellor's activities and other matters

6.1.4 Misconduct hearing outcomes

6.2 Items for information

Reports on the following matters are provided for **information**.

6.2.1 Storm Warning: Top-up fees survey – The Guardian

6.2.2 Equal Opportunity for Women in the Workplace Report

6.2.3 University Cities: Building Strategic Partnerships

6.2.4 Postgraduate Information Evening

7 OTHER BUSINESS

8 NEXT MEETING AND CLOSURE

The next meeting of the Board of Trustees is scheduled to be held at 9.00 am on **Wednesday, 8 December 2004**, in the Boardroom, Frogmore House, Werrington North Campus.

This meeting will be followed by a festive lunch.